



**CITY OF ST. PETERS
BOARD OF ALDERMEN WORK SESSION MINUTES
March 26, 2026**

CALL TO ORDER

Board President Bateman called the Work Session to order at approximately 5:00 p.m. on Thursday, March 26, 2026, at the St. Peters Justice Center located at 1020 Grand Teton Drive.

ROLL CALL

Deputy City Clerk Scott Baumgartner called the roll. The following Elected Officials were present: Mayor Len Pagano; Ward 1: Alderman Joyce Townsend; Ward 2: Alderman Randy Green and Board President Alderman Judy Bateman; Ward 3: Alderman Dave Kuppler and Alderman Melissa Reimer; Ward 4: Alderman Patrick Barclay and Alderman Nick Trupiano. A quorum was established.

The following staff were present: Bill Malach, City Administrator; Andrew Ramirez, Police Chief; Elliot Schneider, Environmental and Fleet Services Manager; Amy Heckart, Operations Support Services Manager; Dan Emrick, Parks & Recreation Services Manager, Burt Benesek, Staff Support Services Manager; Liane Sargent, Transportation Development Services; Scott Baumgartner, Deputy City Clerk; John Young, City Attorney, and Tom "Rusty" Kinion, Director of Plant Operations was also present. Alderman John "Rocky" Reitmeyer, Lisa Schroeder, City Clerk, and Amy Haddock, Water and Environment Services Manager were absent.

COMMUNICATIONS FROM BOARD MEMBERS/ALDERMANIC REPRESENTATIVES

Committee reports were given during this time.

BOARD OF ALDERMEN ITEMS FOR DISCUSSION

UNFINISHED BUSINESS ITEMS: None.

Alderman Barclay moved, and Alderman Trupiano seconded the motion to remove the Queensbrooke Blvd at Woodstone Dr. Stop Sign Placement/Traffic Study Report from the agenda. All in favor, the motion was approved.

QUEENSBROOKE BLVD AT WOODSTONE DR. STOP SIGN PLACEMENT/TRAFFIC STUDY REPORT: SARGENT [CONTINUED FROM 12/18/25, BARCLAY & TRUPIANO]

Ms. Sargent discussed the temporary all-way stop signs at Queensbrooke Blvd and Woodstone Dr. These temporary stop signs were installed on January 12, 2026. The public comment period was open for 45 days. Ms. Sargent stated most comments came from residents outside of the study area. There were 163 total responses, 108 "Yes" and 55 "No". Ms. Sargent summarized the comments "In Support of" permanent installation, noting that many respondents believed the temporary stop signs would improve safety and lower the risk of accidents. She stated 21 comments specifically supported the signs for speed control. Some respondents indicated the signs could help reduce cut-through traffic from drivers avoiding the Jungermann/MO 364 interchange. One comment suggested installing a roundabout instead of a four-way stop. Other concerns were raised about drivers failing to stop at the signs. Ms. Sargent also summarized the comments "Not Supporting" permanent installation. She stated four comments indicated that the issue is related to speed enforcement and that stop signs do not address it. Other feedback cited insufficient traffic to justify the signs, increased vehicle noise, and input from four residents living near the intersection who reported they had not seen or heard of a crash there in years. Additional concerns included longer travel times and potential congestion during rush hour. Several comments stated the signs are unnecessary and not being used properly, with multiple complaints that more drivers are running the stop sign on Woodstone Drive. Other suggestions for consideration included two requests for a full traffic signal and two requests for additional intersection lighting. Ms. Sargent further noted that the Manual on Uniform Traffic Control Devices, (MUTCD), Section 2B.06 states that yield or stop signs should not be used for speed control, and that the minimum MUTCD warrants for an all-way stop were not met. She added that City Code Section 355.110 permits the Board of Aldermen to install temporary all-way stop signs with a 45-day public comment period. The public survey indicated that 66% of respondents supported the signs, and that the pedestrian crossing signs would be removed if the stop signs were made permanent.

Alderman Barclay noted that limited sight distance at the intersection poses a concern due to the trees and curve of the road. He expressed support for making the stop signs permanent and encouraged the other aldermen to approve them.

Alderman Trupiano thanked the Board for its consideration and stated that he believes there has been strong support for permanent stop signs.

Alderman Bateman asked whether installing unwarranted stop signs could create liability for the City in the event of an accident. Attorney Young responded that it would not.

Alderman Barclay added that a resident who opposed the stop signs expressed appreciation for the City's revised process, which allowed for greater public input. Alderman Barclay noted that in the past, stop signs were installed in some areas with minimal support. The resident indicated they could accept the decision if approved, provided it reflected the will of the majority of residents in favor of permanent stop signs. **An Authorizing Ordinance is listed as Item I-02 on tonight's agenda.**

NEW BUSINESS ITEMS: None.

MAYOR/CITY ADMINISTRATOR ITEMS

UNFINISHED BUSINESS ITEMS: None.

NEW BUSINESS ITEMS:

Alderman Kuppler moved, and Alderman Green seconded the motion to remove the General Hauling Services Recommendation from the agenda. All in favor, the motion was approved.

GENERAL HAULING SERVICES RECOMMENDATION – SARGENT

Ms. Sargent recapped 2026 General Hauling Services (Bid 26-139). She detailed that the city received four bids. She stated staff recommend awarding blanket purchase orders to two lowest bidders, each in the amount of \$522,500.00. A&C Trucking, LLC will be the primary vendor and Bear Down Logistics will be the secondary vendor.

Alderman Townsend asked whether either of the companies listed was the city's current secondary provider. Ms. Sargent responded that the city does not currently have a secondary. She explained that the primary company is typically used, with a secondary company used only if needed. **An Authorizing Ordinance is listed as Item I-07 on tonight's agenda.**

Alderman Barclay moved, and Alderman Reimer seconded the motion to remove Temporary Food Establishment and Multi-Vendor Operators from the agenda. All in favor, the motion was approved.

TEMPORARY FOOD ESTABLISHMENTS AND MULTI-VENDOR OPERATORS - SARGENT

Ms. Sargent gave a summary of the proposed temporary food establishments and multi-vendor operators' code updates. Currently, temporary food establishments are defined as operating for no more than 14 consecutive days. Temporary food establishment vendors participating in multi-vendor operator events are currently required to reapply every 14 days. The proposed code updates aim to streamline the permitting process by reducing repetitive applications and administrative workload, minimizing the need for health inspectors to conduct inspections every 14 days, and creating a more customer-friendly process while still upholding food code regulations. These updates apply only to events held on city-owned or controlled property. The recommended changes amend Sections 230.215, 605.001, and 605.186 to the food and business codes which will allow temporary food establishments to operate for up to ninety (90) consecutive days as part of a permitted multi-vendor event on city-owned or controlled property with the City's written approval; establish a definition for "multi-vendor operator event; and require proper licensing and set enforcement provisions for compliance, including holding multi-vendor operators

responsible for ensuring vendor compliance. Upon approval, an authorizing ordinance will be placed on April 9, 2026, Board of Aldermen Meeting Agenda.

Alderman Barclay asked whether the food vendors located near Menards, Hoods, and near Church Street that host events during the summer are subject to the same 14-day inspection process. Attorney Young clarified the summer vendors relate to a zoning regulation for temporary use, and he clarified this is a separate regulation under the food code.

Alderman Townsend asked for clarification on the 14 consecutive days and what that means for vendors who want several weekends and aren't necessarily there every day. Ms. Sargent confirmed they would be given 90 days and would need to reapply after the 90 days. **Alderman Green moved and Alderman Townsend seconded the motion to place this item on the April 9, 2026, Board of Aldermen meeting agenda. All in favor, the motion was approved.**

Alderman Reimer moved, and Alderman Kuppler seconded the motion to remove the Stacking Conveyor Purchase Recommendation from the agenda. All in favor, the motion was approved.

STACKING CONVEYOR PURCHASE RECOMMENDATION – SCHNEIDER

Mr. Schneider gave a presentation on the recommendation to purchase a stacking conveyor designed specifically for organic material processing. He stated this will improve efficiency of screening process. Mr. Schneider explained most conveyors are all manufactured by the same company. The recommendation is to purchase an Eco-Stack 8048K Tracked-Radial Stacking Conveyor which includes track-driven remote control, hydraulic fold, and a head and tail hydraulic height adjustment. The recommendation is to purchase one Eco-Stack 8040K Stacking Conveyor from Modern Tech Equipment of St. Louis in the amount of \$150,000, including delivery, training, and warranty. This is a competitive negotiation purchase with savings through purchase of a "demo unit" with less than 200 hours, at \$40,000 below market value, less than sourcewell contract pricing. The city's current machine is valued at \$5,000 and it is requested to keep the machine for continued use.

Alderman Kuppler asked why there was such a difference from the budgeted amount. Mr. Schneider stated staff budgeted for a wheeled unit and would have had enough money, but a tracked unit is more available. The tracked unit prices have been noticeably increasing over the last several years.

Alderman Green asked if the demo machine is still under full warranty. Mr. Schneider confirmed it is a full warranty that will start date of delivery. **Alderman Townsend moved, and Alderman Barclay seconded the motion to place this item on the April 9, 2026, Board of Aldermen meeting agenda. All in favor, the motion was approved.**

Alderman Kuppler moved, and Alderman Reimer seconded the motion to remove Rec-Plex South Ice Rink Lighting Bid Recommendation from the agenda. All in favor, the motion was approved.

REC-PLEX SOUTH ICE RINK LIGHTING BID RECOMMENDATION – BENESEK

Mr. Emrick gave a presentation on the Rec-Plex South Ice Rink Lighting Project. He gave an overview of the project, explaining that the original lighting is from 2007, with 180 bulb failures over the last year alone. There have been several complaints from players, spectators, and referees about dark areas. A lighting study was performed in 2024. Mr. Emrick stated that for recreation, there should be a minimum of 30-foot candles and for competition there should be a minimum of 50-foot candles. In 2022, the North Ice Rink project upgraded to 50-foot candles. The project specifications call for at least 80-foot candles. Three bids were received on March 11, 2026; however, the lowest bidder did not meet the required specifications. Therefore, the recommendation is to execute an agreement with the second lowest bidder, Rowles Electric, for the installation of new LED lighting on the Rec-Plex south Ice Rinks in the initial amount of \$119,617.84. **An Authorizing Ordinance is listed as Item I-08 on tonight's agenda.**

Alderman Green moved, and Alderman Kuppler seconded the motion to remove Rec-Plex South AHU 7 & 8 Replacement Design Recommendation from the agenda. All in favor, the motion was approved.

REC-PLEX SOUTH AHU 7 & 8 REPLACEMENT DESIGN RECOMMENDATION – BENESEK

Mr. Benesek gave the history of the need for air handling units (AHU) 7 and 8 at the Rec-Plex South Rink A and B. The units are original to the building and have reached end of service life. The budget for AHU 7 is \$500,000 and \$380,000 for AHU 8. One consultant submitted qualification and project scope proposal. The recommendation is to negotiate and execute a design services agreement with G&W Engineering in the initial amount of \$100,000. Mr. Benesek explained that G&W has highly skilled staff, a strong project understanding and approach, and experience of performing similar projects for the city. With approval, an authorizing ordinance will be placed on April 9, 2026, Board of Aldermen Meeting Agenda.

Alderman Kuppler asked whether these units are the ones that produce loud screeching sounds. Mr. Benesek clarified that those are the chillers. Alderman Kuppler then inquired if the units will be located on the exterior of the building, and Mr. Benesek confirmed that they will. Alderman Kuppler requested that the sound decibel levels be included in the specifications for the proposals to help prevent complaints from nearby residents. Mr. Benesek confirmed it will be done. **Alderman Reimer moved, and Alderman Green seconded the motion to place this item on the April 9, 2026, Board of Aldermen meeting agenda. All in favor, the motion was approved.**

Alderman Barclay moved, and Alderman Reimer seconded the motion to remove FY26 PLC And Radio Placements / SCADA upgrades from the agenda. All in favor, the motion was approved.

FY26 PLC AND RADIO REPLACEMENTS / SCADA UPGRADES – HADDOCK

Mr. Kinion gave a presentation outlining the function of the Supervisory Control and Data Acquisition (SCADA) system and the need for the proposed upgrades. The project involves replacing existing Programmable Logic Controllers (PLCs) and radios at six sites, along with related on-site services. Mr. Kinion explained this would include full electric panel replacement at Premier 370 pump station #6 and Brown Road pump station. The initial contract amount is \$331,137. Plant maintenance staff will handle installation and wiring of the new equipment and enclosures, resulting in cost savings. Mr. Kinion stated staff recommend awarding the contract to Electric Controls Company due to equipment standardization and compatibility. With approval, an authorizing ordinance will be placed on April 9, 2026, Board of Aldermen Meeting Agenda. **Alderman Kuppler moved, and Alderman Green seconded the motion to place this item on the April 9, 2026, Board of Aldermen meeting agenda. All in favor, the motion was approved.**

Alderman Reimer moved, and Alderman Barclay seconded the motion to remove FY26 Sanitary Sewer Evaluation Survey Professional Services Recommendation from the agenda. All in favor, the motion was approved.

RESOLUTION AUTHORIZING MODOT HIGHWAY SAFETY GRANT APPLICATIONS – RAMIREZ

Chief Ramirez requested a resolution authorizing the Chief of Police to apply for and accept funding through the MODOT highway safety grant program. This program supports traffic enforcement initiatives. Chief Ramirez stated staff are seeking \$117,129.32 in grant funds. The resolution will be submitted with the grant applications. With approval, an authorizing resolution will be placed on April 9, 2026, Board of Aldermen Meeting Agenda. **Alderman Townsend moved, and Alderman Trupiano seconded the motion to place this item on the April 9, 2026, Board of Aldermen meeting agenda. All in favor, the motion was approved.**

MISCELLANEOUS UPDATES – MALACH

City Administrator Malach stated there were three miscellaneous updates.

REAL TIME INFORMATION CENTER (RTIC) UPDATE - RAMIREZ

Chief Ramirez provided a brief update on the O'Fallon Real Time Information Center, stating respective city attorneys are meeting next week to finalize an agreement. Afterwards, an authorizing ordinance will be requested to the board authorizing the city administrator to enter into the agreement with the O'Fallon Real Time Information Center.

ICE CREAM TRUCKS CODE AMENDMENTS – SARGENT [CONTINUED FROM 7/24/25]

Ms. Sargent explained staff have been working with the City Attorney to draft revisions to the City’s Business Licensing and Food codes to effectively regulate ice cream trucks. The proposed code amendments will address safety concerns. Ms. Sargent requested approval to present recommended code amendments at the April 9, 2026 Work Session Meeting and an authorizing ordinance to be placed on the April 9, 2026, Board of Aldermen Meeting Agenda. Alderman Barclay asked whether ice cream trucks are inspected and assigned posted ratings. Ms. Sargent confirmed that they are. **Alderman Reimer moved, and Alderman Green seconded the motion to place this item on the April 9, 2026, Board of Aldermen meeting agenda. All in favor, the motion was approved.**

CHAPTER 100 ASSIGNMENT (FEDEX)

Mr. Benesek gave background on business Item 15 on tonight's BOA agenda regarding a chapter 100 reassignment. He explained the initial agreement execution was in 2017 with Scannell and was reassigned in 2019 to ET III FX, who recently requested reassignment to ET SNLF FX. There are no changes to the terms and conditions. The agreement ends on December 31, 2029. Mr. Benesek also gave an overview of the pilot distributions since 2018. There has been approximately \$4.5 million in distributions. Mr. Benesek stated this is a good revenue source for our community.

BOARD MEETING AGENDA ITEM REVISIONS – MALACH

There were no meeting agenda item revisions.

EXECUTIVE SESSION RE: LITIGATION, REAL ESTATE, AND PERSONNEL, PURSUANT TO SECTION 610.021(1)(2)(3)(9)(12)(13)(14)(18)(19)(20) & 610.022(1-6)

There was no executive session.

ADJOURNMENT OF THE WORK SESSION

Alderman Bateman moved, and Alderman Barclay seconded the motion to adjourn the Work Session meeting. The motion carried, and the Work Session was adjourned at approximately 6:02 p.m.

Submitted by


Scott Baumgartner
Deputy City Clerk

